



**Hudson Mohawk Road Runners Club
Board Meeting
Point of Woods Community Center
December 12, 2018**

Attendance: Frank Broderick; Jim Tierney; Jon Rocco; Ray Newkirk; Tom Adams; Marcia Adams; Sally Drake; Maureen Cox; Ravi Chauhan; Nick Webster; Tom McGuire; Jessica Northan; Brian Northan; Barbara Sorrell; Ed Neiles

1. Call to Order (Frank Broderick)

Reading and Approval of Minutes. Jon Rocco moved, Maureen Cox second. Motion passed.

2. Reports of Officers

2.1 President's Report (Frank Broderick)

Frank reported we need a Shrader Committee member and Public Relations committee member. Members who are considering these positions should report back to Frank.

2.2 Executive Vice President (Jessica Northan)

Jessica is working on the 2019 Shrader Scholarship. The application needs to be updated and she will need a list of athletic directors. Frank will assist on getting the list. Ray will add the new application to the website. First notice to schools will be sent around the first of the year.

2.3 Executive Vice President Finance (Nick Webster)

Nick reported that the 2017 tax returns will be distributed to the board. Bound copies of the financial audit report are also available. The 2019 budget is circulated for review. A 58K loss in budget is projected.

2.4 Vice-President for Running Events (Jon Rocco)

Jon reported that the 2019 race brochure is complete and website race list is updated. 2018 Grand Prix scoring is complete and scores are official. 430 club members scored points. Jon will send email to winners and remind them about banquet and send checks later in January. Winter

Series 1 was held on Sunday Dec. 9 with 248 total runners, down about 40 runners from last year. Next race is Hangover Half, Winter Series 2 on January 1.

Jon distributed 2012-2018 race summary. Total race participation was down in 2018 but several races were not held.

2.5 Treasurer (Tom McGuire)

Tom distributed a balance sheet and other financial documents. Frank asked that reconciliation documents also be sent out.

2.6. Treasurer for Running Events (Ravi Chauhan)

Ravi reported that the Voorheesville Race is closed out. Stockadeathon, Winter Series and Marathon are pending closure.

Ravi reported that the financial committee met to discuss the transition in leadership. One item discussed is the amount of money in the SEFCU savings account. Ravi proposes that in January we buy a CD to invest the funds and generate additional income. The board agreed that the financial committee could proceed on this type of financial matter as it sees fit.

2.7 Secretary (Sally Drake)

No report

Reports of Committees

3.1 Membership (Dee Golden, Absent)

No report

3.2 Volunteers (Marcia Adams)

Marcia reported that volunteer pre-registration has worked well. Winter Series 1 went very well. Volunteer hats are in and being given to Christine Bishop for distribution to Pacesetter photographers. The HMRRC clothing fire sale is underway.

3.3 Public Relations

No report

3.4 Website (Ed Neiles)

The web report shows that the focus of visitors follows events. There is also more activity on page one at the beginning of the month when the Pacesetter comes out. Ed also updated the marathon record list and talked about former local runner Samantha Roecker, the winner of the Stockadeathon this year who recently finished third at the California International Marathon. Pace at both races were about the same. Brian also mentioned that formerly local runner Mike Roda ran a 2:25 in Philly at age 42.

The Board discussed how to make it easier to renew membership online.

3.5 Conflicts Committee (N. Webster)

No report

3.6 Grants Committee (J. Northan)

No report

3.6 Just Run Program (K. Skinner)-Absent

Frank reported that the fiscal paperwork was sent out for stipends.

4. Old Business

Pacesetter Volunteer Recognition: Christine Bishop would like to have 6 people invited to the HMRCC banquet for recognition. Marcia has volunteer recognition funds to cover these invited guests for the banquet.

2019 Budget Discussion: Marcia asked about increasing equipment acquisition from \$4000 to \$5000. Nick estimates new loss to be \$53,000.

Maureen Cox moves to accept revised budget with a loss of \$53,000. Ed Neiles seconded. Motion approved.

5. New Business

File storage: Nick asked about secure way of storing files in the clubhouse. He suggests that club invest in a locked file cabinet. Marcia will have locked cabinet provided at clubhouse and report on progress at next board meeting.

Credit Cards: Marcia commented that the card limit is causing issues. Ravi talked to SEFCU about increasing credit limit which can happen with some documentation from accountant. Ravi also noted that several credit card expenses are automated and ownership of those expenses is not clear. He asked that people authorizing those recurring payments let him know and he may move them to an ACH withdrawal. Board members suggested that credit card limit increases be

considered for the Marathon and Workforce Team Challenge. Ray suggested getting more credit cards for administrative functions. Maureen asked for template for reporting. Ravi will consider all these issues and report back on next steps.

Barbara reported that USATF fee collection changed in September which has created administrative problems. The race committee will look into how to set up the club's PayPal account to help Barbara address this issue.

6. Announcements

The USATF/Adirondack has issued slates for the 2019 Grand Prix series. The final slate will be announced in January.

7. Refreshments

Marcia will provide in January

Adjourn

Nick Webster moved to adjourn, Jon Rocco. seconded. Motion approved.